

Place of Assignment :	Office of the Municipal Economic Enterprise Development , MGO Cantilan
Position Title :	Municipal Government Department Head I (Municipal Economic Enterprise Development and Management Officer I)
Plantilla Item No. :	1
Salary/Job/Pay Grade :	24
Monthly Salary :	Php 88,367.00
Eligibility :	Career Service (Professional) /Second Level Eligibility
Education :	Bachelor's Degree
Training :	24 hours of training in management and supervision
Work Experience :	4 years in position/s involving management and supervision
Competency :	

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 12, 2025.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RODRIGO L. ELEAZAR

MUNICIPAL MAYOR
CANTILAN SURIGAO DEL SUR
lguhrmo2022@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : October 28, 2025

Closing Date : November 12, 2025